

# **Society for Ethnomusicology**

## **Northern California Chapter (NCCSEM)**

### **By-laws**

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Compiled by Lisa Gold (President 2005-2007) with assistance from Francesca Rivera (Vice President 2007-2009), in consultation with NCCSEM Officers and approved by the membership during the Chapter Meeting held on March 10, 2007. Amended at Chapter Meeting held on March 6, 2010.

- 1) Membership: The Northern California Chapter shall include anyone from the northern region of the state, extending from north of San Luis Obispo to the Oregon border. They do not need to be members of the national SEM in order to register for the NCCSEM meeting. Registration at the meeting allows the person to be included on the NCCSEM mailing list, regardless of whether or not that person is a national SEM member.
- 2) Elected officers: shall include a President, Vice President (a newly instated position as of the 2007 Chapter Meeting), Secretary-Treasurer, and Student Representative, each serving for a term of two years. The President and Vice President along with the Secretary-Treasurer begin their terms on alternate years to insure some continuity. In accordance with SEM regulations, only SEM members in good standing may be nominated for office. Nominations (including self-nominations) occur prior to, and during the business meeting, and the election of officers will occur during the business meeting by ballot, tallied by the current President, Vice President, or Secretary. Both regular and affiliate members may vote on all matters relating to Chapter-specific business, including the election of officers.
  - a) The President must have a Ph.D. or professional equivalent and may not currently be a student. The President will appoint a Conference Program Selection Committee, announce calls for proposals, compile the proposals, and coordinate Program Committee meetings or email communications for the paper selection process. The President will delegate a local arrangements Officer from the host institution of the following year's meeting. The President will coordinate with this Officer to make sure meeting preparations are made, although the President will not be on the Local Arrangements Committee. The President will also solicit nominations for officers in advance of the Chapter meeting, and conduct the Chapter business meeting, along with the Vice President. The President will provide an annual Chapter report that is sent to the SEM Chapter Coordinator and the SEM Business Office, and will attend the Chapter meeting at the Annual National SEM Conference.
  - b) The Vice President assists the President on the Program Selection Committee and with other matters.
  - c) The Secretary-Treasurer will provide minutes of the Chapter Business Meeting, will keep financial records, and maintain a bank account for the Chapter. This person will maintain an updated Chapter communication list: email addresses and USPS, where appropriate, and all official Chapter records, and assist the President, Vice President, Student Representative, and Local Arrangements Officer on communications. This person will 1) maintain archives for the Chapter activities, 2) assist with registration at the annual meeting, and 3) help with publicity for the annual meeting.
  - d) The Student Representative will serve as a member of the SEM Student Concerns Committee, and is encouraged to organize student activities such as proposals for panels and performances at the annual Chapter meeting and to conduct student outreach. This person is also encouraged to actively solicit input from students throughout the area regarding concerns and suggestions, and to communicate these and other concerns with the President and Vice President.

- 3) Conference Program Committee: The President shall appoint a committee of at least three members to plan the annual conference (see 2a above). This is usually done during the Chapter business meeting. Call for papers and presentations will occur in December. The Chair of the Program Committee is responsible for notifying accepted presenters in a timely manner.
- 4) Meetings: The annual meeting shall occur at such date and place to be determined by the membership during the Chapter business meeting. It is typically held on the first or second Saturday of March, and the Chapter should strive to alternate locations around the region. The spirit of the annual meeting is to encourage graduate students, faculty, and independent scholars and performers to present papers, performance workshops, panel discussions and concerts, thus promoting scholarly and musical discourse among members of the local community of musicians and ethnomusicologists.
  - a) The Local Arrangements Chair for the following year's meeting shall be selected during the annual business meeting and will work closely with the President to insure all logistical aspects of the meeting are covered, including providing appropriate meeting spaces, necessary equipment and supplies, programs and invitations/directions. Alternate sites for the following year and tentative sites for future years shall also be suggested at that time.
  - b) All conference expenses, including Prize monies awarded at the meeting, shall be covered by a registration fee, to be determined by the officers.
- 5) The Marnie Dilling Prize: The Marnie Dilling Prize (NCCSEM)

**Purpose:** The Marnie Dilling Memorial Prize was established in 1998 as an award for the outstanding student paper presented at the Northern California Chapter of the SEM annual meeting. Marnie Dilling (d.1997) was a beloved colleague in the Ph.D. program at the University of California, Berkeley. During Marnie's years at Berkeley she served as Secretary-Treasurer of the Northern California SEM Chapter, generated enthusiasm among fellow graduate students for the Chapter, and enriched meetings tremendously through outreach to the community. After receiving her PhD at Berkeley she was the first professor of ethnomusicology at the University of California, San Diego. She was a pioneering researcher on Korean music among American scholars and was a strong advocate for inclusion of Gospel Choir in the university curriculum. This prize was created to honor her memory

**Regularity:** Annually

**Eligibility and information:** Any student who presents, in person, a paper at the chapter's Annual Meeting shall be eligible for the Marnie Dilling prize, which carries a small cash award (usually \$50). Students wishing to be considered for the award should submit three (3) hard or electronic copies of the paper at registration along with their contact information (name, institutional affiliation, mailing address, phone number, email). Candidates are encouraged to submit three copies of audio or visual examples that will be used in the presentation (tape cassette, CD, VHS, or DVD formats are acceptable) with a brief explanation of how the examples are used in the presentation. A student shall be defined as a person pursuing an active course of studies in a degree program, including persons who are engaged in writing the doctoral dissertation, but will not include those who are teaching full time while doing so. A student may only receive the award once.

The chapter President shall chair the prize committee and appoint other committee members from the faculty and independent scholars (non-students with advanced degrees) in attendance at the meeting and agree on criteria to select the winner in a timely manner. The President is responsible for informing the prize winner and notifying all applicants of the results, as well as publicizing the results in the official chapter report to the SEM office. The President will coordinate with the Secretary-Treasurer to ensure the winner receives the cash purse in a timely manner.